



Handling Volunteer Job Description

SUMMARY DESCRIPTION

Handling volunteers assist with program delivery for on- or off-site programming including but not limited to classrooms, privates, and recurring resorts. This includes kenneling birds at TRC, moving kennels as needed, handling birds, delivering part or most of the program, assisting staff to return birds to enclosures, contributing to avian ambassador program notes and providing enrichment as needed. Volunteers will work closely with the public including kids, interns, staff and other volunteers.

TIME COMMITMENT

The Handling Volunteer shift will depend on the programming schedule, but will be a minimum of 3 hours, which will include prep, drive time, program delivery, and clean-up.

PROGRESSION

This position is designed for volunteers who have committed at least a year or 100 hours to education programming or bird care. Volunteers must attend regularly scheduled handling sessions with the Avian Care Team and/or the Roost Coordinator.

JOB DUTIES

- Comply with all state and federal wildlife regulations and TRC permitting
- Assist staff, interns, and other volunteers with program preparation
- Deliver a partial or full program
- Maintain professionalism during programs
- Handle all programming birds once approved by staff
- Contribute to avian ambassador notes at the end of the program
- Assist with returning birds to enclosures
- Aid in special projects
- Other duties as assigned

QUALIFICATIONS & SKILLS

- Ability to bend, kneel, twist, lift, and/or stand for long periods of time.*
- Ability to follow checklists for safety, consistency, and efficiency.
- Eagerness to learn and willingness to ask questions.
- Willingness to assist with cleaning and maintenance tasks.
- Positive attitude and professional demeanor.
- Enthusiasm for TRC's mission and conservation work.
- Exceptional attention to detail.

***Physical limitations might make completing all the duties assigned in this job description challenging. We can discuss options to adjust or modify some of the requirements for volunteers who may have special physical requirements.**

EXPECTATIONS

- If you cannot make a shift, YOU are responsible for removing yourself from the shift. If it is within 24 hours of the scheduled shift, call or text our mainline (307-203-2551) to alert staff you will not be in for your shift.
- Commit to the duration of your shift. If you need to leave early for any reason, please let the Volunteer Coordinator know at least 24 hours ahead of time. You can either email volunteers@tetonraptorcenter.org or call 307-203-2551 ext. 708.
- MUST commit 100 hours to TRC for a calendar year BEFORE being considered
- MUST commit 100 hours annually to TRC once in this position.
- Advanced program training will be offered throughout the year.
- Handling is at staff discretion